

**Santa Clara High School PTO Meeting**  
**Monday, September 11, 2018**  
**6:00PM Library**

**Meeting Minutes-Corrected**

1. **Prayer & Welcome**
  - a. Welcome and Opening Prayer
  
2. **Introduction**
  - a. Introductions/Attendance
    - President – Carlo Braza
    - Vice President – Delilah Rakestraw
    - Secretary – Amber Perez
    - Treasurer – Callie Juarez
    - Parliamentarian—Ana Lugo
  
3. **Approval of Minutes**
  - a. Not available

**Reports**

- b. Treasurer's Report
  - Not available
- c. Principal's Report
  - Discussed purpose of PTO
  - Historical fundraising: Chipotle, Skate Night, Buena Lanes, Panda Express
  - New fundraising ideas: eScript, Amazon Smile Program
  - Fundraising: PTO Line item is \$1,000; Parents - \$500 for school year;
  - Western Association of Schools and Colleges (WASC) Accreditation: Scheduled on March 3-6; to validate that the school is doing what it's supposed to be doing; goal is to obtain 6-year accreditation
  - Volunteers: parents (incoming and outgoing parents are allowed)
  - Parent Hours: parent must e-mail Mrs. Mullen; validated hours are then relayed to Anita Catapusan for official tracking
  - Golf tournament raised \$7,500 for technology needs; there is now an Apple TV in each classroom, each teacher has an iPad, PC in each classroom; this year's fundraising will again support technology enhancements
  - VIRTUS Training: 3-hour course, good for 4 years; mandatory for PTO board members; <https://virtusonline.org/virtus/>
  - School Safety: recent possible threat was investigated and deemed not valid by Oxnard PD after investigation; Commander Miranda will provide presentation on bullying, cyber bullying, threats, and how to respond when there is active shooting; teachers are doing active supervision; working on getting school cameras fixed or upgraded; explored hiring private security at gate (cost \$40k/

year) or an Oxnard police person patrolling the area around the school (cost \$130k/year); public schools may have Oxnard police patrolling due to public source of police budget; exploring motorized gate to be controlled remotely in Administration's office; some parents commented that its generally feels safer in private school given the stricter security and kids bags are routinely searched in public schools; a suggestion to allow grandparents to volunteer (and hours to count for parents' volunteer hours) at "gate duty" will be explored as a possibility

- d. Vice-Principal's Report
  - New teachers: batch of new teachers hired over summer
  - Back to school night: 152 parents showed up
  - Drama production: White Christmas, December 8 and 15 (2 shows: 2pm & 7pm)
  - Cheer team: doing great, attended cheer camp in UCSB, cheer is now classified as a sport by the CIF (Sideline Cheer – 1<sup>st</sup> level)
- e. Assistant Principal's Report
  - Rotating class schedule: feedback is generally good, it accommodates the extracurricular activities better by not missing the same class all the time
  - STAR testing: English/Math for Freshmen and Sophomores only
  - SAT Prep class in school: suggested by parents and will be looked into
  - College/Career Hosting in school: another idea to be looked into; similar to "Coffee & Colleges" hosted by Villanova once/month
  - Day trip to local colleges: planning on two trips per semester
- f. Development Director's Report
  - Bingo fundraising: proceeds go to tuition assistance; last year Bingo brought in \$80k; volunteers needed
  - Donors: ad hoc donors always welcome; local companies have sponsored big ticket items in the past; please forward ideas/recommendation to Mrs. Mullen
- g. Faculty or Other Report
  - None

#### **4. New Business**

- a. Christmas Parade: 1<sup>st</sup> Saturday of December ; Hall of fame dinner is on the night before the parade; school is recommending that the PTO Board take the helm and manage the parade float
- b. PTO Board Meetings: Oct 1 Monday 6pm, Nov 6 Tuesday 6pm, Dec 3 Monday 6pm; Jan 7 Monday 6pm; meetings counted toward parent hours
- c. Printer for Student Access: parent suggested a "print card" program which allows access to printer so that students can print on-site

#### **5. Adjournment**

- a. Next Meeting date – October 1 Monday 6pm
- b. Close of Meeting
- c. Closing Prayer